



## CAREERS AT KM SYSTEMS GROUP

**Position Title:** Senior Financial/Cost Analyst

**Position Summary:** The individual will serve as the Senior Financial/Cost Analyst for Federal Government Capital Investment programs. He/she will be the subject matter expert for program activities related to cost estimating, budget analysis, basis of estimate formulation, and financial auditing. The individual will perform all activities necessary to establish and monitor the cost components of an Earned Value Management (EVM) Performance Measurement Baseline (PMB) for a major government program in the areas of telecommunications and data communications. He/she will assist Program Management in the implementation of an Earned Value Management System (EVMS) and other program performance reporting and data systems.

**Location:** Washington, DC Area

- Responsibilities:**
- Provides cost estimating and financial management support, including all activities, which occur during the life cycle of a federal government program.
  - Establishes and defines program budget plan requirements and performs in-depth studies to determine optimum program budget plans.
  - Defines and implements processes for the collection, analysis, and distribution of program financial data.
  - Ensures EVMS processes are fully auditable and consistent with the government guidelines/directives for accounting and finance.
  - Determines the appropriate cost estimation methodologies for the program scope of work.
  - Assists in the cost estimation process including researching and developing cost estimates and providing justification through the development of Basis of Estimates.
  - Perform alternative analysis studies using cost/benefit models and calculations.
  - Performs financial risk analysis and mitigation planning.
  - Determines cost and management reserves.
  - Works with program management to develop accounting processes that are consistent with the program WBS.
  - Assists Control Account Managers (CAMs) with the development of budget estimates and baseline plans for control accounts and work packages.
  - Track and monitor cost performance including funds authorized, committed, obligated, and available.
  - Gather, reconcile, and report on actual costs from the government accounting systems, contractor reports and invoices.
  - Reviews and analyzes performance and variance analysis reports for the program and prime contractors.
  - Develops Estimates at Completion (EACs), funding requirements and project completion dates for the program.
  - Assists in the development of monthly program management reports.
  - Prepares monthly financial updates for EVM reporting for Program Management, Agency Executives, and Office of Management and Budget (OMB).
  - Functions as a facilitator at all levels throughout the budget development process and communicate effectively with key internal and external stakeholders to ensure accurate budget preparation and updates.

- Motivates internal and third party team members to deliver cost and budget information on time.
- Assists the program with Integrated Baseline Reviews (IBR).

## Education

Bachelor's Degree in Accounting, Finance, Economics, Operation Research or related field; MS, MBA, or equivalent preferred

## Knowledge and Skills:

### Required:

Minimum Twelve or more years of relevant experience in business, accounting, finance, or economics, operation research and cost estimating. Of this total, seven years experience in governmental financial functions such as budgeting, finance, cost estimating, cost and price analysis is required.

Demonstrated experience in the following areas:

- Budget creation and administration for complex Federal Government programs valued greater than \$50 million.
- Use cost estimating techniques on large software or telecommunications projects.
- Federal government processes and system development lifecycle for capital planning and deliverables (e.g., OMB Circular A-11, Exhibit 300, and IT Dashboard).
- Knowledge of the theories, principles, practices, and financial management systems. Understanding of time value analysis, cash flow analysis, and cost/benefit analysis also required.
- Implementation, configuration, and administration of cost estimating software tools.
- Proficient with Microsoft Office Suite (Word, Excel, PowerPoint)
- Development and presentation of training material, technical briefings, and management status reports.

At least 5 years experience with any combination of the following software tools:

- SEER, Cocomo, SLIM, or similar software
- @ Risk, Risk +, or similar software
- Deltek wInsight

The ideal candidate must possess the knowledge, skills, and experience to:

- Ensure that budget development and management complies with Earned Value Management System Criteria of the ANSI/EIA 748 Standard
- Recognize and assess implications of technical issues and risks on overall program status
- Deliver results in complex environments and clearly identify and communicate key information
- Adapt to changing requirements and management directives

### DESIRED:

- Work experience in the wireless telecommunications, data communications, internet/network provider, or aerospace industry highly desired.
- Knowledge of scheduling tools such as MS Project, Primavera, or OpenPlan.

**Salary and  
Benefits:**

KM Systems Group offers very competitive salaries and incentive compensation through performance bonuses and profit sharing. The company also provides a 401(k) match saving plan, medical/dental plans and life insurance.

**About  
KM Systems Group**

KM Systems Group provides a friendly and supportive culture that provides opportunities to interface with clients and develop valuable management and technical skills. We provide an environment to support your career objectives and professional growth while maintaining a balance between your professional life and personal life.

KM Systems Group is a premiere strategy and technology consulting firm offering earned value management and program management expertise to the private and public sector. We have developed a comprehensive toolset of standardized methodologies, industry best practices and process templates that dramatically accelerates client service delivery and, consequently, the speed to value for our clients. We approach each engagement using a common, proven platform for planning, managing and delivering to ensure our clients benefit not only from the deep experience of our team, but the latest project management disciplines and technology tools. Visit us at [www.kmsystemsgroup.com](http://www.kmsystemsgroup.com).

**Contact:**

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